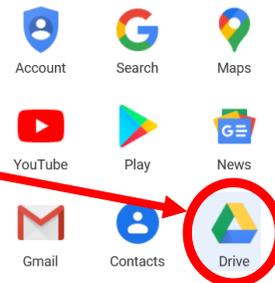# Accessing your HISD Google Account from Home

1 Open Chrome web browser.

2. Go to **Google.com** and click on **the grid (Google waffle) at the top right corner.** (The 'Waffle' is the grid of nine small grey boxes)
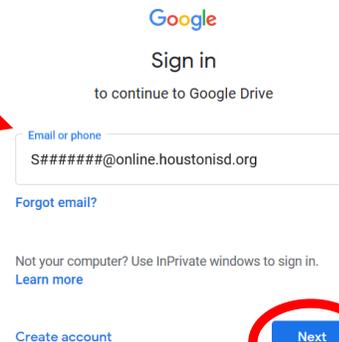
Gmail   Images   ⠿

3. Click on Google drive.

Account   Search   Maps

YouTube   Play   News

Gmail   Contacts   Drive

4. Sign in using your **HISD account**. Do **NOT** use your personal Gmail account!

   HISD account format:
   S#######@online.houstonisd.org
   (Syour student ID@online.houstonisd.org)

Google

Sign in

to continue to Google Drive

Email or phone
S#######@online.houstonisd.org

Forgot email?

Not your computer? Use InPrivate windows to sign in. Learn more

5. Click on next.

Create account   Next

6. You may be directed to log into the Houston ISD Single Sign On Service.

   You will sign in to your account in student domain.

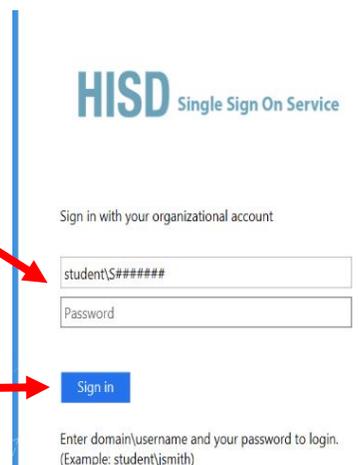   username: **student\S#######**
   password: your regular network password.
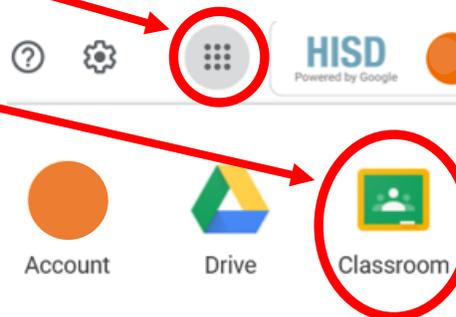   (The one you use to login to school computer.)

   Note: Make sure you type a **back slash ** after student.
   (Backslash looks like ****. Forward slash looks like **/**.)

7. Click on' sign in'.

HISD Single Sign On Service

Sign in with your organizational account

student\S#######

Password

Sign in

Enter domain\username and your password to login.
(Example: student\jsmith)

8. Click on the Google **waffle** in the top right corner again and click on **Google Classroom.**

(If this is your first time accessing Google Classroom, you may be prompted to confirm your identity and choose whether you are a student or teacher. Choose student.)

Account   Drive   Classroom

9. Click on the '+', plus sign, in the top right corner to join a class.

≡ Google Classroom   +   ⋮⋮⋮

6th Grade Theatre   ⋮   MATH   Period World Cul...   ⋮

10. Type in the class code.

Join class

Ask your teacher for the class code, then enter it here.

Class code

11. Click "JOIN".

Cancel   Join